

ESTATE PLANNING CHECKLIST

Will or Trust

- ☐ List guardians for children / pets
- ☐ Inventory list and recipients
- Name of power of attorney
- ☐ List of beneficiaries

Non-Physical Assets

- ☐ 401k plan / IRA accounts
- ☐ Life insurance
- ☐ Bank/savings account info.
- ☐ Investment accounts
- ☐ List of debts and account info.

Additional Documents/Information

- ☐ Personal Info. (social, birth certificate...)
- ☐ Any additional documents your estate planning professional requires

Account Information

- ☐ Emails
- ☐ Subscriptions (cable, streaming...)
- ☐ Utilities
- ☐ Insurance (health, car, home)

Physical Assets

- ☐ List of Assets
- ☐ Titles/deeds (real estate, cars

Estate Planning in 3 Steps:

- 1. Take inventory
- 2. Draft a plan
- 3. Hire a professional.

